

**DERBYSHIRE COUNTY COUNCIL  
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS  
CHILDREN & YOUNGER ADULTS (CAYA)**



**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:**

**Problem Solving and Cooperative Games**

**PART 1 : ADMINISTRATIVE DETAILS**

**Section/Establishment Name:** Lea Green Centre

<b>Date of Assessment</b>	8/10/13	<b>Date of Issue</b>	1 January 2014
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**Assessment carried out by**

Don Smith

**Signature**

**Reviews**

Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov/Dec 2014	Don Smith	17/11/14	Y	
Nov/Dec 2015	Marianna Champion	10/02/16		N
Dec 2016	Marianna Champion	28/09/16		
	Jenny Clarke	15/11/17		N

**Affected persons:**

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

**Name of Manager confirming and agreeing Assessment:**

Ian Price

**Signature:**

**The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.**

# RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p><b>Weather and environmental hazards.</b></p> <p><b>Safeguarding</b></p> <p><b>Slips, trips and falls.</b></p>	<ul style="list-style-type: none"> <li>• Activity adapted or abandoned where appropriate.</li> <li>• Ongoing risk assessment at start and during activity – weather conditions continually monitored.</li> <li>• Equipment/clothing lists sent to groups.</li> <li>• Individuals' kit checked before session to ensure adequate protective clothing and equipment.</li> <li>• Suitable emergency equipment accessible.</li> <li>• Group briefing and management.</li> <li>• Staff vigilance.</li> <li>• All groups to wear appropriate footwear and clothing.</li> <li>• Groups briefed on specific problems and identified hazards.</li> <li>• Group to be briefed on the use of spotters where appropriate and on handling of group members where this is part of the activity.</li> <li>• Special care to be taken when lifting or carrying group members, staff to supervise and intervene if necessary.</li> <li>• Helmets to be worn when needed.</li> </ul>	✓	Instructor leading the session	<p>Possible use of Sports Hall for indoor problem solving sessions.</p> <p>Instructor to be aware of all groups on site during session.</p>		

<p><b>Inappropriate behaviour.</b></p>	<ul style="list-style-type: none"> <li>• Group briefing and management.</li> <li>• Use of 'Sin Bin' facility or suspension of activity.</li> </ul>					
<p><b>Injury.</b></p>	<ul style="list-style-type: none"> <li>• Regular checks of equipment and on-going repairs.</li> <li>• Visual check carried out by staff before each activity.</li> <li>• Defective equipment to be withdrawn from use.</li> <li>• Special briefing when using equilibrium, shark island and other activities involving planks.</li> <li>• Group briefing to move appropriately while undertaking activities.</li> <li>• Group briefed on safe lifting techniques, close supervision during activities and staff intervention if necessary.</li> <li>• Correct technique explained and demonstrated if appropriate for specific activities eg; mat surfing.</li> <li>• Appropriate briefing given for 'Earthball' and parachute activities.</li> </ul>					
<p><b>Illness.</b></p>	<ul style="list-style-type: none"> <li>• Information about existing medical conditions known by staff.</li> </ul>			<p>Those with known allergies/conditions to have access to own Inhaler, EpiPen or appropriate medication</p>		