

## **PARENTAL INFORMATION AND CONSENT FORM**

### **OUR VISION**

Every child and young person in Derbyshire should be given the opportunity to experience outdoor education and activities as an integral part of their learning and development.

### **THE CENTRE**

Lea Green is Derbyshire's leading outdoor and personal development centre. The Centre consists of a large 19<sup>th</sup> century manor house set in its own 26 acres of parkland. The site has a large range of sports and development facilities including a sports hall, astro-turf training area, high & low ropes courses, football and cricket pitches, arts and craft workshops, camping area, games rooms and lots more!

We provide residential and day courses for young people and adults from all over Derbyshire involving a wide range of development activities and opportunities through outdoor adventure, sport, the environment and the arts. All activities share the common theme – personal development and the chance to have fun!

### **COURSES AT LEA GREEN**

Each programme is tailored specifically to the group to deliver a combination of adventure, learning, challenge, fun, exercise and enjoyment.

The programme may involve a range of adventurous activities including, but not limited to, stream walking, climbing, rock scrambling, kayaking and canoeing, high and low ropes courses, orienteering, sports activities, problem solving, night walks and games programmes (please see your individual programme).

Living together at Lea Green is part of the challenge – young people share their time together, working as part of a team and gaining a better understanding and an appreciation of others. For many young people, staying at Lea Green is their first residential opportunity and is a chance to promote the development of self-confidence, positive relationships with others and independence.

Young people are given some free time to relax or socialise whilst at Lea Green. During these periods they are supervised by the staff accompanying the course supported by the duty member of Lea Green staff. Staff and volunteers accompanying groups have a responsibility to supervise young people throughout their stay.

### **SAFETY AT LEA GREEN**

We are licensed by the Adventure Activities Licensing Authority (AALA - Registration number L6724/R1598) to undertake adventurous activities. Whilst our primary concern is the safety of young people and participants at Lea Green there is obviously a certain amount of risk involved in such activities. If you have any concerns please contact the school/organisation planning the visit or Lea Green Centre and we will be happy to provide you with further information.

To help us in regard to safety, there are a few rules for young people, stressing the need for responsible behaviour. Young people should be sensible, listen to group briefings and follow instructions from Centre and accompanying staff.

*The County Council does reserve the right to exclude young people who behave inappropriately or who are a risk to themselves or to others whilst at Lea Green. Young people bringing alcohol or drugs to Lea Green will be removed from the course.*

### **INSURANCE**

Please note that course participants are not covered by any personal accident / personal belongings insurance policy. Parents or young people who may wish to arrange this type of cover are asked to consult with their own insurance company.

## **PERSONAL BELONGINGS**

Participants are provided with a recommended kit list, please make sure that all personal belongings are clearly marked. Young people should not bring valuable items. We discourage the bringing of mobile phones and their use is prohibited when on activities.

## **ACCOMMODATION**

Young people are accommodated in dormitory style rooms of 2 to 10 people. Bedrooms and changing rooms are regarded as private areas to be accessed only by those who have been allocated those rooms. Cameras or mobile phones are not allowed to be used in these areas.

Lea Green is a secure site with no access to the house after the duty member of staff has completed lock-up.

There is always a Lea Green member of staff on duty (overnight he/she is based in our duty staff room).

Visitors to Lea Green must register at reception and are issued visitor or meeting badges. Visitors are not allowed in dormitory areas.

## **MEDICAL INFORMATION AND MEDICATION**

Please ensure that the attached consent form is completed and returned to the organising school/youth group or to Lea Green as appropriate.

All medication will need to have specific consent from you. Medication should be clearly labelled with the young persons name and the required dosage. For the majority of programmes or courses, school or visiting staff will control the handling and issuing of medication for young people. The school/organisation will liaise with Lea Green staff as appropriate.

Please ensure that the school or visiting organisation is informed about any allergies or dietary requirements that the young person may have. Please contact us if you are unsure or need to discuss a dietary or medical condition.

Young people at Lea Green do undertake activities in or near lakes and streams. Leptospirosis (Weils disease) is a rare but endemic waterborne disease in Great Britain and there is therefore a small risk of infection from contact with water. Should a young person who has attended a course at Lea Green develop flu or fever like symptoms, we advise consulting your doctor and informing them that your son/daughter has had contact with inland lake and stream water.

## **CONTACTING LEA GREEN**

**Address:** Lea Green Development Centre, Main Road, Lea, nr Matlock, Derbyshire DE4 5GJ

**Telephone:** 01629 534561 or 534562.

**Fax:** 01629 534071

**e-mail:** [leagreen.admin@derbyshire.gov.uk](mailto:leagreen.admin@derbyshire.gov.uk)

A payphone is available for visitors/residents use tel: 01629 534391 (many groups discourage young people from phoning home while at Lea Green).

Further information about Lea Green including directions are available at:  
[www.derbyshire.gov.uk/leagreen](http://www.derbyshire.gov.uk/leagreen).

Please detach and keep the information sheet and return the consent form

## CONSENT FORM

The following information is required to help your child / young person gain as much benefit as possible from their stay at Lea Green and all information you supply will be regarded as confidential. We would appreciate your support in completing this form as fully as you can.

Name of Organisation / School \_\_\_\_\_

Dates of stay at Lea Green from \_\_\_\_\_ to \_\_\_\_\_

Names of young person \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

## MEDICAL INFORMATION

1. Does your child have any conditions requiring medical treatment, or take any medication regularly? YES / NO

**If yes**, please give details \_\_\_\_\_

\_\_\_\_\_

2. Please specify the type of pain relief and flu medication your child may be given if necessary \_\_\_\_\_

\_\_\_\_\_

Is your child allergic to any medication? YES / NO

**If yes**, please specify \_\_\_\_\_

\_\_\_\_\_

3. When did your child last have a tetanus injection? \_\_\_\_\_

4. To the best of your knowledge has your child been in contact with any contagious or infectious diseases, or have they suffered from anything in the last four weeks that may be contagious or infectious? YES / NO.

**If yes**, please give details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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5. Name and address of your family Doctor \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number \_\_\_\_\_

## **PERSONAL INFORMATION**

1. Does your child have any particular allergies or dietary requirements?

\_\_\_\_\_

\_\_\_\_\_

2. Does your child have any other special requirements or needs, or is there anything else that you think we should know? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **CONTACT INFORMATION**

Contact Name \_\_\_\_\_

Tel. Home \_\_\_\_\_ Work \_\_\_\_\_ Mob. \_\_\_\_\_

### **Alternative emergency contact:**

Name \_\_\_\_\_

Tel. No. \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**Please Note: it is very important that you let the organisation, School or Lea Green, know as soon as possible, should any of the above information change.**

## **DECLARATION**

I agree to my son / daughter / cared for young person undertaking a residential / non residential course at Lea Green Centre. I have read the supplied 'Parental Information' form in regard to activities and safety and have been made aware of the inherent risk that exists in outdoor adventurous activities; although I understand that these activities will be safely managed. I have also been made aware of the need for sensible behaviour by participants.

YES / NO

I agree to the above named young person receiving medication as detailed by me, and any emergency dental, medical or surgical treatment, including anaesthesia and / or blood transfusion, as considered necessary by the medical authorities if I am not present.

YES / NO

I give consent for any photographs taken of my son/daughter during their stay at Lea Green to be used for publicity purposes by Lea Green Centre and Derbyshire County Council.

YES / NO

Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

This form should be returned to the organising group.  
To be forwarded to Lea Green 7 days prior to the start of the visit