

**DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)**



GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Canoeing, Kayaking and Rafting

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment	7/10/ 2013	Date of Issue	1 January 2014
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Assessment carried out by

Don Smith

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov/Dec 2014	Don Smith	14/11/14	Y	
February 2016	Darrel Hill	08/02/16	Y	
November 2016	Rory Sellar	9/11/16	Y	
November 2017	Rory Sellar	13/11/17		N

Affected persons:

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

Name of Manager confirming and agreeing Assessment:

Ian Price

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>Drowning</p> <p>Extremes of temperature. Cold water. Current and volume of water</p> <p>Other water users</p>	<ul style="list-style-type: none"> • Parental Consent and Medical Form to indicate swimming ability. • Instructor to hold relevant Governing Body Award or DCC equivalent • Only CE approved equipment used • Current first Aid Certification held by the instructor • 1st Aid Kit + emergency kit carried or accessible at all times • Weather forecast obtained, previous conditions taken into account. • Activity adapted where appropriate. • Ongoing risk assessment at start and during activity – weather and water conditions continually monitored • Equipment/clothing lists sent to groups. • Individuals' kit checked before departure to ensure adequate protective clothing and equipment. • Suitable emergency equipment carried • Group briefing and supervision. • Ensure group are aware of potential presence of fishermen and appropriate conduct 	✓	Instructor leading the session	<p>Buoyancy Aids worn by all participants including instructors. Helmets worn where appropriate</p> <p>Knowledge and reference to-locations and hazards which may cause entrapment, water levels/volume, current strength.</p> <p>Check adequate buoyancy in the craft to be used, may depend on location and type of session.</p> <p>Canoes may be 'rafted up' or wooden braces used to reduce the risk of capsize.</p> <p>A knife capable of cutting through webbing or rope must be quickly accessible by instructor.</p> <p>Awareness of days when the barge is in operation at Cromford Wharf (usually Wednesdays for training and weekends during the summer).</p>		

<p>Water related infections/Weil's disease</p> <p>Injury sustained lifting or carrying canoes.</p> <p>Faulty or damaged equipment.</p> <p>Slips and falls on banks, rocks etc.</p> <p>Inappropriate behaviour.</p> <p>Entrapment under capsized craft.</p> <p>Hand, finger or foot entrapment in ropes.</p>	<ul style="list-style-type: none"> • Group and teachers to be made aware of the signs and symptoms of Weils disease and action to be taken in the event of symptoms occurring. • Briefing/knowledge of correct lifting procedures • Visual inspection by instructor, of all equipment before activity. • All equipment to receive regular inspection. • Defective kit must be immediately withdrawn from use. • Group to wear appropriate footwear. • Instructor to point out specific trip hazards. • Group briefing • Group briefing and management • Use of 'Sin Bin' facility or suspension of activity • Group to be briefed on action in the event of a capsized. • Instructor to be on hand throughout session. • Group to be briefed on taking care when tying ropes and knots. • Staff to supervise and intervene to prevent injury arising. • Seating in/on raft to be checked by staff to avoid entrapment in case of capsized. 		<p>Attention to washing hands, keeping canal/river water away from mouths & eyes. Not drinking any water. Showering after activity. Information provided on consent form.</p> <p>Supervision of students lifting/carrying canoes.</p> <p>Ropes used when Rafting should be knot free at start and end of session.</p>		
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