

**DERBYSHIRE COUNTY COUNCIL  
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS  
CHILDREN & YOUNGER ADULTS (CAYA)**



**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:**

General Recreation and Unsupervised Activities

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment	8/10/13	Date of Issue	1 January 2014
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Assessment carried out by

Don Smith

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov/Dec 2014	Don Smith	17/11/14	Y	
Nov/Dec 2015	Janine Price	10/2/16	Y	
Nov/Dec 2015	Janine Price	12/10/16		N
Dec 2017	Vicky Green	Nov 17		N
	Paul Vardy	Dec17	Y	

Affected persons:

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

Name of Manager confirming and agreeing Assessment:

Ian Price

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

# RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p><b>Slips, trips and falls.</b></p> <p><b>Extreme weather.</b></p> <p><b>Injuries caused through incorrect use of equipment.</b></p> <p><b>Safeguarding</b></p>	<ul style="list-style-type: none"> <li>All groups to wear appropriate footwear and clothing.</li> <li>Groups will receive briefing on specific problems and identified hazards such as nets, posts, slippery surfaces, running inside buildings etc.</li> <li>Any no-go areas should be identified and groups briefed to stay within designated area.</li> <li>All groups to have access to first aid kit, first aider and know where to report to in case of a problem.</li> <li>Check group to ensure appropriate clothing for weather conditions / time of year.</li> <li>Staff should be aware of current weather forecast.</li> <li>Activity adapted or abandoned where appropriate.</li> <li>Groups to be briefed on safety measures for activities by visiting staff.</li> <li>Members of visiting staff to supervise.</li> <li>Group briefing and management.</li> <li>Staff vigilance.</li> <li>'Regrouping' signal e.g.; whistle.</li> </ul>	X	Instructor leading the session	Instructors and other group leaders to be aware of all groups on site during sessions.		

<p><b>Inappropriate behaviour.</b></p> <p><b>Collisions with other players, posts etc during team games.</b></p> <p><b>Collision with traffic.</b></p> <p><b>Injuries sustained from jumping/falling off walls.</b></p> <p><b>Fire</b></p> <p><b>Illness</b></p>	<ul style="list-style-type: none"> <li>• Group briefing and supervision.</li> <li>• Use of 'sin-bin' facility and / or suspension of the activity.</li> <li>• Emphasis on 'friendly' games only.</li> <li>• Visiting staff awareness of any highly competitive or aggressive players.</li> <li>• Group to be briefed on appropriate level of intensity for session with regard to age and size of group members, especially where there is a significant range of size within the group.</li> <li>• Briefing on busy nature of site and care to be taken when near roads and car parks.</li> <li>• Site speed limit and 'sleeping policemen'.</li> <li>• Group briefing on location of walls around the site and appropriate movement during the activities.</li> <li>• Initial briefing to include assembly points in case of fire.</li> <li>• Staff should make themselves aware of existing medical conditions within the group.</li> </ul>			<p>Ensure staff or individuals are carrying appropriate inhaler, epipen etc.</p>		
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