

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: Glamping and Camping on-site

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre			
Date of Assessment	05/07/2017	Date of Issue	05/07/2017
Assessment carried out by	RS	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov 23	IW/GN/DH/PV	14/11/23		N
Nov 18	KB	15/11/18		N
Nov 19	IPO	18/12/19/	Y	
Nov 2020	IPO	1/12/20	Y	
Nov/Dec 2021	IW,GN,DH,PV	10/11/21		N
Nov 22	IW/GN/PV	3/11/22	Y	

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:	VG
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>Safeguarding</p> <p>Fire</p> <p>Inappropriate behaviour.</p> <p>Medical Conditions</p>	<ul style="list-style-type: none"> All groups to follow safeguarding guidelines. Participants are not allowed to cook or use naked flames in tents, including smoking Use of a code of conduct for participants. Opposite sex must not be allowed in other tents Quiet time rule Group to be briefed on behaviour expectations Use of consent forms to inform Lea Green of any relevant medical conditions. Staff with pastoral responsibilities to highlight this information to Lea Green staff when on activities and, where appropriate, to control the storage and administration of medicines. Staff should make themselves aware of existing medical conditions within the group. Ideally those with known conditions to 	✓	Instructor leading the group. Visiting staff	<p>Evacuation Plan discussed and Fire Assembly point agreed</p> <p>Emergency alternative night accommodation – Sports hall</p> <p>Explain quiet time 10pm – 7am</p>		

<p>Glamping Shed</p> <p>Extremes of temperature, extreme weather.</p> <p>Slips, trips and falls.</p>	<p>carry their own inhaler, adrenaline auto injector. or medication when off site.</p> <ul style="list-style-type: none"> • Lea Green staff to brief visiting staff on use of shed for making of hot drinks etc • Kit lists sent home to include sleeping bags and warm clothing • Weather forecast obtained and previous conditions taken into account. • Ongoing risk assessment at start and during stay – weather conditions continually monitored • Lea Green duty staff to be aware of alternative options in heavy rain and electrical storms • All groups to wear appropriate footwear and clothing. • Groups will receive briefing on specific problems and identified hazards such as tent pegs, guy-lines, the raised platforms. No running around tents. • Other equipment around the site – rules and regulations – Car parks, Out of Bounds areas – as Residential Living Risk Assessment 		<p>Sleeping bags in the glamping shed if needed</p> <p>Additional control measures for groups that are being supervised by school staff at night. These include: clear guidelines on behaviour expectations around the campsite, emergency procedures and contact details.</p> <p>Lanterns provided for night time movement. Lit pathway to Sports Hall</p>	
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Additional potential hazards associated with a person's disability	<ul style="list-style-type: none">• Additional measures may need to be taken to enable visitors with a disability to access the area on site and engage with the activity.			<p>A discussion with the participant along with visiting staff/carers should be had to decide on the most appropriate way to access the site. Or whether a more accessible location is used.</p> <p>Additional staff may be required.</p> <p>Additional time may need to be factored in.</p> <p>Handling belts may be used to assist less ambulant users</p> <p>Less mobile visitors may be more sensitive to environmental conditions and need closer supervision</p>		
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