

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

RECREATIONAL VISITS: (Areas Covered: Adventure Playgrounds, Theme Parks, Ice Skating, Swimming Pools, Cinemas, Bowling Alleys, Shopping visits etc).

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment	23/10/13	Date of Issue	1 January 2014
--------------------	----------	---------------	----------------

Assessment carried out by

DS

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
26/11/20	VG		N	
Nov/Dec 2021	IW,GN,DH,PV	10/11/21		N
Nov 22	IW/PV/GN	3/11/22	Y	
Nov 2023	IW,GN,DH,PV	14/11/23		N

Affected persons:

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

Name of Manager confirming and agreeing Assessment:

VG

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>Safeguarding.</p> <p>Traffic.</p> <p>Inappropriate behaviour.</p> <p>Drowning.</p>	<ul style="list-style-type: none"> • When appropriate a briefing about members of the public and other users of the area. • Young people briefed to stay together and not to wander from planned area/location. • All groups to follow safeguarding guidelines. • Identification of appropriate meeting points/times, along with contingency plan if anyone becomes separated from the group or misses a meeting point/time. • Means of communication established. • Group will be briefed on any specific hazards at locations where appropriate. • Staff will supervise groups in parking areas and along roads. • Use of a code of conduct for participants. • Groups will receive appropriate briefing and supervision. • Use of 'sin-bin' facility and or suspension of the activity if needed. • Groups to be briefed on water hazards, safe areas to be identified. • Group to be briefed on appropriate 	✓	Instructor leading the session	<p>Appropriate information to be provided with regards to places being visited, timings etc</p> <p>Return to Lea Green if warranted.</p> <p>Instructions from Lifeguards to be followed at swimming pools or other water-based parks.</p>		

<p>Slips, trips, and falls.</p> <p>Injury sustained from inappropriate behaviour on rides.</p> <p>Infection arising from contact with animals/animal waste.</p> <p>Illness.</p> <p>Additional potential hazards associated with a person's disability</p>	<p>behaviour and any rules/regulations in place at specific venues.</p> <ul style="list-style-type: none"> • Group to be briefed on specific hazards at locations. • Appropriate footwear and clothing to be worn for specific activities, this to be checked by group leader. • Qualified first aider to be with group. • Where appropriate a member of staff to accompany members of the group on rides. • Briefing on expectations before entering venue. • Group to be briefed to wash hands thoroughly after contact with animals. • Warnings to steer clear of any animal waste products. • If contact has occurred, then hands to be washed as soon as possible afterwards. • Information about existing medical conditions known by staff. • Knowledge of location of first aid points at venue, group briefed at venue on these. • Additional measures may need to be taken to enable visitors with a disability to access the trip and engage with the activity. 			<p>Those with known allergies/conditions to have access to own Inhaler, adrenalin auto injector or appropriate medication</p> <p>Prior contact with the venue should be made to discuss the participant's needs, any access issues, or other foreseeable complications.</p> <p>Additional staff may be required.</p> <p>Additional time may need to be factored into the session.</p>		
--	---	--	--	---	--	--

<p>Transfer of responsibilities</p>	<p>The visiting group leader has always overall responsibility for the group. The centre managers of Lea Green have responsibility for the programme, equipment, and facilities and for operating the centre to legal requirements. Lea Green staff will be responsible for the safety and management of participants on all activities provided by the centres.</p> <p>It is essential that visiting staff provide information regarding individuals (see attached sheet) and offer appropriate support to enable Lea Green staff to perform their duties. Visiting staff always retain a duty of care for the participants under 18 (or have overall parent/guardian responsibility). If a participant is withdrawn from the “led” activity for any reason, then the responsibility for those withdrawn will revert to the visiting staff. If at any time visiting staff are unhappy about any activity, it is essential that they make their concerns know to the centre staff at the earliest opportunity. Visiting staff may insist that ant activity does not continue on the grounds of physical or psychological harm, or the activity is not commensurate with their planned outcome.</p>		<p>Appropriate Transport may need to be provided</p> <p>Handling belts may be used to assist less ambulant users</p> <p>Less mobile visitors may be more sensitive to environmental conditions and need closer supervision</p> <p>If in doubt about the venues risk assessment remove the young people and seek advice from your manager.</p>	
--	--	--	---	--

ALL GROUPS ARE EXPECTED TO ABIDE
BY ANY RULES IN PLACE AT THE VENUE
THEY ARE VISITING.