

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Party Zone Soft Play

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green

Date of Assessment

15.9.16

Date of Issue

Assessment
carried out by

DHA

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov 22	IW/GN/PV	4/11/2022	Y	
Nov 2023	IW,GN,DH,PV	14/11/23		N
Dec 24	IW PV GN	12/12/24		N
Nov 19	CT	1/11/19		N
Mar 21	VG			N
Nov/Dec 2021	IW,PV,GN,DH	10/11/21		N

Affected persons:

Young People/Clients

☒

Staff

☒

Visitors

☒

Contractor

☐

Others (specify)

Name of Manager confirming and agreeing Assessment:

VG

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented			Additional Control measures needed to reduce risk to an acceptable level		
Non Safety compliance Injury, hygiene issues	Party organiser reads and signs the Conditions of Use and the Play Agreement			Play Agreement and Conditions of Use are displayed in the soft play area and sent to the customer Safe Play safety notices at soft play entrances and at the bottom of the slide Lea Green member of staff; verbal introduction to Safe Play Lea Green member of staff periodic checks that the Safe Play agreement is being followed		
Hygiene issue	All spillages on play surfaces are dealt with promptly			Spillage cleaning and protective equipment on hand Play equipment and party area cleaning rota		
Equipment Failure Fall from height	Safety Inspection Routine is carried out			Daily/pre-use inspection routine Weekly inspection routine Yearly ROSPA inspection		

Abduction/safeguarding	All young people are supervised by their party leaders / parent/ guardian			Register of users recorded by Lea Green member of staff Safety gate on the entrance to the Play Zone		
Fire	No smoking on any part of the Lea Green site Lea Green member of staff will inform users of the evacuation procedures and assembly point			Register of Play Zone users to ensure all users have evacuated the sports hall and Play Zone area		
Additional potential hazards associated with a person's disability	Additional measures may need to be taken to enable visitors with a disability to access and engage with the activity.			Additional staff may be required. Additional time may need to be factored into the session. Handling belts may be used to assist less ambulant users If hoists are used to access the ball pit staff should be familiar with its use.		