

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Bell boating

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment

March 9th 2018

Date of Issue

March 2018

Assessment
carried out by

AG/DH

Signature

Reviews

Review
Date

Reviewed by

Date

Changes Made

Y

N

16/12/24

DH/IW/PV

Y

16/12/25

DH/IW/GN/PV

16/12/25

Y

10/02/20

JC

25/11/20

N

Nov/Dec
2021

IW,GN,DH,PV

10/11/21

Y

Nov 22

IW/GN/DH/PV

3/11/22

Y

Nov 23

IW/GN/DH/PV

14/11/23

Y

Affected persons:

Young People/Clients

☒

Staff

☒

Visitors

☒

Contractor

☐

Others (specify)

Name of Manager confirming and agreeing Assessment:

IP

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Drowning	<ul style="list-style-type: none"> • Parental Consent and Medical Form to indicate swimming ability. • Instructor to hold relevant Governing Body Award or site specific equivalent • Only CE approved equipment used • Current first Aid Certification held by the instructor • 1st Aid Kit + emergency kit carried or accessible at all times 		Instructor leading the session	<p>Buoyancy Aids worn by all participants including instructors. Helmets worn by all participants.</p> <p>Knowledge and reference to-locations and hazards which may cause entrapment, water levels/volume, current strength.</p> <p>Check adequate buoyancy in the craft to be used, may depend on location and type of session. Buoyancy Aids to be worn whilst on the jetty at MCC</p>		
Extremes of temperature. Cold water. Current and volume of water	<ul style="list-style-type: none"> • Weather forecast obtained, previous & current conditions considered. • Activity adapted where appropriate. • Ongoing risk assessment at start and during activity – weather and water conditions continually monitored • Equipment/clothing lists sent to groups. • Individual's kit checked before departure to ensure adequate protective clothing and equipment. • Suitable emergency equipment carried 			<p>A knife capable of cutting through webbing or rope must be quickly accessible by instructor.</p>		
Other water users	<ul style="list-style-type: none"> • Group briefing and supervision. • Ensure group are aware of potential presence of fishermen and appropriate conduct 			<p>Awareness of other users on and off the water at MCC and appropriate management of toilet/changing facilities</p> <p>Attention to washing hands, keeping /river water away from mouths & eyes. Not drinking any water. Showering after activity encouraged.</p> <p>Information provided on consent form.</p>		

Water related infections/Weil's disease	<ul style="list-style-type: none"> Group and teachers to be made aware of the signs and symptoms of Weils disease and action to be taken in the event of symptoms occurring. 			<p>Sewage outlet levels to be monitored (sewagemap.co.uk)</p> <p>Dependant on levels of sewage outflows we will either not paddle or not allow intentional immersion or use a venue that is not affected</p>		
Faulty or damaged equipment.	<ul style="list-style-type: none"> Visual inspection by instructor, of all equipment before activity. All equipment to receive regular inspection. Defective kit must be immediately withdrawn from use. 					
Slips and falls on jetty, banks, rocks etc.	<ul style="list-style-type: none"> Group to wear appropriate footwear. Instructor to point out specific trip hazards including the metal ramp and void behind jetty Group briefing- This needs to include potential for glass in the area and rabbit holes Bellboat covers are not to be stood on 			<p>Shoes to be worn at all times</p> <p>MCC briefing regarding Out of Bounds areas near riverbank. When using the slide at MCC only have one student at a time on the platform. Others should wait on the grass not on the steps. Students should not hold onto the side of the slide when descending.</p>		
Hand entrapment	<ul style="list-style-type: none"> When lowering the drawbridge at MCC <u>ENSURE the cable is tensioned prior to lowering, Lower with care.</u> 					
Inappropriate behaviour.	<ul style="list-style-type: none"> Group briefing and management Use of 'Sin Bin' facility or suspension of activity Instructor to be on hand throughout session. 					
Man overboard	<ul style="list-style-type: none"> Throw line on board <p>Training crew to perform 180 degree rotation rather than turning the boat.</p>			<p>Briefing the crew on how re-enter the bell boat should a member of the crew enter the water</p>		

Swamping	At the beginning of each session the boat should be bailed prior to use to remove excess water.					
Entrapment under bell boat	Approaching boat whilst in the water Only approach from the rear and sides Group briefing					
Finger Entrapment	The group to be made aware of possible finger entrapment hazard between other boats and the jetty					
Injury	Avoid trees where possible, brief group not to hold onto branches to avoid flicking back					
Additional potential hazards associated with a person's disability	Additional measures may need to be taken to enable visitors with a disability to access the area on site and engage with the activity.			<p>A discussion with the participant along with visiting staff/carers should be had to decide on the most appropriate way to access the site. Or whether a more accessible location is used.</p> <p>Additional staff may be required.</p> <p>Additional time may need to be factored into the session.</p> <p>Less mobile visitors may be more sensitive to environmental conditions and need closer supervision</p> <p>For visitors with disabilities a discussion with the participant along with visiting staff/carer should be had to ensure the most appropriate PPE is worn.</p> <p>Rescue situations may need to be adapted, discussed and shared so if a disabled participant ended up in the water everyone knows their role.</p>		