

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Fieldwork and pond dipping

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment	24/09/19	Date of Issue	29 September 2019
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Assessment carried out by

PV

Signature

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov 2020	MC	19/11/2020		N
Nov/Dec 2021	IW,GN,DH,PV	10/11/21	Y	
Nov 22	IW,GN,PV	3/11/22	Y	
Nov 23	IW/GN/DH/PV	14/11/23		N
Dec 2024	IW GN	4/12/24		N
Jan 26	GN	6/01/26		

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:

IP

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Slips trips, falls and tree hazards.	<ul style="list-style-type: none"> • All groups to wear appropriate footwear and clothing. • Groups briefed on specific hazards. • Safety briefing to highlight not climbing trees or other structures 		Instructor leading the session			
Extreme weather.	<ul style="list-style-type: none"> • Weather forecast obtained and previous conditions taken into account. • Activity adapted or abandoned where appropriate. • Ongoing risk assessment at start and during activity – weather conditions continually monitored. • Equipment/clothing lists sent to groups. • Individuals' kit checked before session to ensure adequate protective clothing. • Suitable emergency equipment accessible. 			Take special note of wind speeds.		
Safeguarding.	<ul style="list-style-type: none"> • Group briefing and management. • Staff vigilance. 			Instructor to be aware of all groups on site during session.		
Injury sustained from trees/bushes.	<ul style="list-style-type: none"> • Group briefed on moving safely through woods, taking care not to allow branches to flick back into the face of following group members. 					

Plant stings / Insect stings or bites. Inappropriate behaviour. Traffic. Illness/Allergies Weils Disease	<ul style="list-style-type: none"> Instructor awareness of the sites used and briefing given to group if appropriate on how to avoid being stung. Group briefing and management. Use of 'Sin Bin' facility or suspension of activity. Group to be briefed on any walking to be undertaken along roads, to stay on pavements and behave appropriately. Group to be supervised at road crossings and to have adequate adult supervision. Information about existing medical conditions known by staff. Adults and pupils and parents given information on the cause and effects of Weils Disease, and advised to contact a GP if symptoms of the disease appear. Adults ensure that pupils have covered cuts and abrasions on hands and arms with waterproof plasters or other suitable waterproof covering. All pupils instructed not to eat, drink, or put hands to mouths before washing them. 		<p>Instructor aware of any students with a history of anaphylaxis an Adrenalin auto injector is to be carried</p> <p>Cordon off any areas with known bee/wasp nests</p> <p>Wear high visibility jackets if appropriate.</p> <p>Ensure staff or individuals are carrying appropriate inhaler, Adrenalin auto inector etc.</p>	
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Pond dipping	<ul style="list-style-type: none"> • Additionally, adults and students provided with anti-bacterial wipes or hand sanitiser to clean their hands, if hand washing is not possible. • Pupils instructed in the correct safe technique for carrying out the dipping and the correct use of equipment. • Pupils given clear boundaries of the working area • Pupils to dip from platforms where they are available (and in good condition) • Adult to ensure good condition of bank from which pupils dip and that there is easy access when platforms are unavailable. • Pupils closely supervised at all times when at the water's edge. Any pupils not at the water's edge will be supervised at a safe location away from the water. • Adults to have appropriate means of rescue to the area being used in case a pupil falls in the water. 			
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Additional potential hazards associated with a person's disability	<ul style="list-style-type: none"> Additional measures may need to be taken to enable visitors with a disability to access the area on site and engage with the activity 		<p>A discussion with the participant along with visiting staff/carers should be had to decide on the most appropriate way to access the site. Or whether a more accessible location is used.</p> <p>Additional staff may be required.</p> <p>Additional time may need to be factored into the session.</p> <p>Handling belts may be used to assist less ambulant users</p> <p>Less mobile visitors may be more sensitive to environmental conditions and need closer supervision</p>	
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