

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Glamping and Camping on-site

PART 1 : ADMINISTRATIVE DETAILS

<p>Section/Establishment Name: Lea Green Centre</p>			
Date of Assessment	05/07/2017	Date of Issue	05/07/2017
Assessment carried out by	RS	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov 23	IW/GN/DH/PV	14/11/23		N
Feb 2025	IW PV GN	10/02/25		N
Jan 26	GN	8/01/26		N
Nov 2020	IPO	1/12/20	Y	
Nov/Dec 2021	IW,GN,DH,PV	10/11/21		N
Nov 22	IW/GN/PV	3/11/22	Y	

Affected persons:	Young People/Clients <input checked="" type="checkbox"/>	Staff <input checked="" type="checkbox"/>	Visitors <input checked="" type="checkbox"/>	Contractor <input type="checkbox"/>	Others (specify) <input type="text"/>
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Name of Manager confirming and agreeing Assessment:	VG
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

## RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• All groups to follow safeguarding guidelines.</li> </ul>		Instructor leading the group. Visiting staff			
<b>Fire</b>	<ul style="list-style-type: none"> <li>• Participants are not allowed to cook or use naked flames in tents, including smoking</li> </ul>			<p>Evacuation Plan discussed and Fire Assembly point agreed</p> <p>Emergency alternative night accommodation – Sports hall</p>		
<b>Inappropriate behaviour.</b>	<ul style="list-style-type: none"> <li>• Use of a code of conduct for participants. Opposite sex must not be allowed in other tents</li> <li>• Quiet time rule</li> <li>• Group to be briefed on behaviour expectations</li> </ul>			Explain quiet time 10pm – 7am		
<b>Medical Conditions</b>	<ul style="list-style-type: none"> <li>• Use of consent forms to inform Lea Green of any relevant medical conditions.</li> <li>• Staff with pastoral responsibilities to highlight this information to Lea Green staff when on activities and, where appropriate, to control the storage and administration of medicines.</li> <li>• Staff should make themselves aware of existing medical conditions within the group.</li> <li>• Ideally those with known conditions to</li> </ul>					

<b>Glamping Shed</b>  <b>Extremes of temperature, extreme weather.</b>  <b>Slips, trips and falls.</b>	<p>carry their own inhaler, adrenaline auto injector. or medication when off site.</p> <ul style="list-style-type: none"> <li>Lea Green staff to brief visiting staff on use of shed for making of hot drinks etc</li> <li>Kit lists sent home to include sleeping bags and warm clothing</li> <li>Weather forecast obtained and previous conditions taken into account.</li> <li>Ongoing risk assessment at start and during stay – weather conditions continually monitored</li> <li>Lea Green duty staff to be aware of alternative options in heavy rain and electrical storms</li> </ul> <p>All groups to wear appropriate footwear and clothing.</p> <p>Groups will receive briefing on specific problems and identified hazards such as tent pegs, guy-lines, the raised platforms. No running around tents.</p> <p>Other equipment around the site – rules and regulations – Car parks, Out of Bounds areas – as Residential Living Risk Assessment</p>		<p>Sleeping bags in the glamping shed if needed</p> <p>Additional control measures for groups that are being supervised by school staff at night. These include: clear guidelines on behaviour expectations around the campsite, emergency procedures and contact details.</p> <p>Lanterns provided for night time movement. Lit pathway to Sports Hall</p>	
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<b>Additional potential hazards associated with a person's disability</b>	<ul style="list-style-type: none"> <li>Additional measures may need to be taken to enable visitors with a disability to access the area on site and engage with the activity.</li> </ul>		<p>A discussion with the participant along with visiting staff/carers should be had to decide on the most appropriate way to access the site. Or whether a more accessible location is used.</p> <p>Additional staff may be required.</p> <p>Additional time may need to be factored in.</p> <p>Handling belts may be used to assist less ambulant users</p> <p>Less mobile visitors may be more sensitive to environmental conditions and need closer supervision</p>	
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