

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

Problem Solving and Cooperative Games

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green Centre

Date of Assessment	8/10/13	Date of Issue	1 January 2014
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Assessment
carried out by

DS

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov 20	DM	01/12/20		N
Nov/Dec 2021	IW,GN,DH,PV	10/11/21	Y	
Nov 22	IW/GN/PV	3/11/22	Y	
Nov 2023	IW,GN,DH,PV	14/11/23		N
Dec 2024	IW GN PV	4/12/24	Y	
16/12/25	IW/DH/PV	16/12/25	Y	

Affected persons:

Young People/Clients ☒

Staff ☒

Visitors ☒

Contractor ☐

Others (specify)

Name of Manager confirming and agreeing Assessment:

IP

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Safeguarding	<ul style="list-style-type: none"> Group briefing and management. Staff vigilance. 		Instructor leading the session	Instructor to be aware of all groups on site during session.		
Inappropriate behaviour.	<ul style="list-style-type: none"> Group briefing and management. Use of sin bin facility or suspension of activity. 					
Illness.	<ul style="list-style-type: none"> LG staff made aware of any pre-existing medical conditions. Information about pre-existing medical conditions held by visiting staff. 			Those with known allergies/conditions to have access to own inhaler, adrenalin auto injector or appropriate medication		
Injury.	<ul style="list-style-type: none"> Regular checks of equipment and on-going repairs. Visual check carried out by staff before each activity. Defective equipment to be withdrawn from use. Special briefing when using shark island and other activities involving planks or other specific hazards. Group briefed to move appropriately while undertaking activities. Group briefed on safe lifting techniques. Correct technique explained and demonstrated if appropriate for 					

	specific activities eg; mat surfing.				
	<ul style="list-style-type: none"> • Appropriate briefing given for earthball and parachute activities. • Close supervision during activities and staff intervention if necessary. • Group briefing and management. • Use of sin bin facility or suspension of activity. 			Heads touching the floor if rolling it over participants, Glasses removed and held.	
Weather and environmental hazards.	<ul style="list-style-type: none"> • Activity adapted or abandoned where appropriate. • Ongoing risk assessment at start and during activity – weather conditions continually monitored. • Equipment/clothing lists sent to groups. • Individuals' kit checked before session to ensure adequate protective clothing and equipment. • Suitable emergency equipment accessible. 			Possible use of Sports Hall for indoor problem-solving sessions.	
Slips, trips and falls.	<ul style="list-style-type: none"> • All groups to wear appropriate footwear and clothing. • Groups briefed on specific problems and identified hazards. • Group to be briefed on the use of helpers where appropriate and on handling of group members where this is part of the activity. • Ground conditions assessed before and during activity. 			Activities adapted as appropriate	

Additional potential hazards associated with a person's disability	<ul style="list-style-type: none">Additional measures may need to be taken to enable visitors with a disability to access the area and engage with the activity.			Additional staff may be required. Additional time may need to be factored into the session. Handling belts may be used to assist less ambulant users		
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