

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: Party Zone Soft Play

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Lea Green			
Date of Assessment	15.9.16	Date of Issue	
Assessment carried out by	Darran Hawkins	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
20.09.16	V Green		y	
24/10/17	K Burdell			N
Dec 18	J Price	3.12.18		N
Nov 19	C Thompson	1/11/19		N
Mar 21	V Green			N
Nov/Dec 2021	IW,PV,GN,DH	10/11/21		N

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:	V Green
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented		Additional Control measures needed to reduce risk to an acceptable level		
<p>Non Safety compliance</p> <p>Injury, hygiene issues</p>	<p>Party organiser reads and signs the Conditions of Use and the Play Agreement</p>		<p>Play Agreement and Conditions of Use are displayed in the soft play area and sent to the customer</p> <p>Safe Play safety notices at soft play entrances and at the bottom of the slide</p> <p>Lea Green member of staff; verbal introduction to Safe Play</p> <p>Lea Green member of staff periodic checks that the Safe Play agreement is being followed</p>		
<p>Hygiene issue</p>	<p>All spillages on play surfaces are dealt with by the Lea Green member of staff</p>		<p>Spillage cleaning and protective equipment on hand</p> <p>Play equipment and party area cleaning rota</p>		
<p>Equipment Failure</p> <p>Fall from height</p>	<p>Safety Inspection Routine is carried out</p>		<p>Daily/pre-use inspection routine</p> <p>Weekly inspection routine</p> <p>Yearly ROSPA inspection</p>		

<p>Abduction/safeguarding</p>	<p>All young people are supervised by their party leaders / parent/ guardian</p>			<p>Register of users recorded by Lea Green member of staff Safety gate on the entrance to the Play Zone</p>		
<p>Fire</p>	<p>No smoking on any part of the Lea Green site</p> <p>Lea Green member of staff will inform users of the evacuation procedures and assembly point</p>			<p>Register of Play Zone users to ensure all users have evacuated the sports hall and Play Zone area</p>		
<p>Additional potential hazards associated with a person's disability</p>	<p>Additional measures may need to be taken to enable visitors with a disability to access and engage with the activity.</p>			<p>Additional staff may be required.</p> <p>Additional time may need to be factored into the session.</p> <p>Handling belts may be used to assist less ambulant users</p> <p>If hoists are used to access the ball pit staff should be familiar with its use.</p>		