

**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:** Walking

PART 1 : ADMINISTRATIVE DETAILS

<b>Section/Establishment Name:</b> Lea Green Centre			
<b>Date of Assessment</b>	7/10/13	<b>Date of Issue</b>	1 January 2014
<b>Assessment carried out by</b>	Don Smith	<b>Signature</b>	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N
Nov/Dec 2015	Heather Staple	15.2.16		N
Nov/Dec 2016	Heather Staple	4.1.17	Y	
Nov/Dec 2017	Heather Staple	5.1.18		N
Nov/Dec 2018	Ian Wilson	3.1.19	Y	
Nov/Dec 2019	Heather Staple	19.11.19	Y	
Dec 2020	Heather Staple	24/11/20		N

**Affected persons:** Young People/Clients  Staff  Visitors  Contractor  Others (specify)

<b>Name of Manager confirming and agreeing Assessment:</b>	Ian Price
<b>Signature:</b>	

**The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.**

# RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p><b>Falling/slipping.</b></p> <p><b>Injury.</b></p> <p><b>Traffic on roads, bikes and horses on bridleways.</b></p>	<ul style="list-style-type: none"> <li>• Leader must be aware of and comply with the centre operating procedures and have read this risk assessment and signed to verify it has been read and understood.</li> <li>• Briefing of group.</li> <li>• Ability of group taken into account, appropriate footwear worn.</li> <li>• Specific hazards e.g.; stiles to be identified and supervised.</li> <li>• One accompanying member of staff must hold a current first aid certificate.</li> <li>• First aid kit must be carried.</li> <li>• Group size and ratios suitable for conditions and abilities.</li> <li>• Awareness of particular hazards on route and appropriate briefing.</li> <li>• Group to be briefed to behave appropriately.</li> <li>• At night high visibility vests to be worn as appropriate.</li> <li>• Group briefed on awareness of cars on roads and horses/bikes on bridleways, warning signal to be arranged.</li> <li>• Group management.</li> <li>• Adult supervision of road crossings.</li> </ul>	X	Instructor / Leader running the activity.			

<p><b>Extremes of Temperature, extreme weather.</b></p>	<ul style="list-style-type: none"> <li>• Weather forecast obtained and previous conditions taken into account.</li> <li>• Activity adapted where appropriate.</li> <li>• Ongoing risk assessment at start and during activity – weather conditions continually monitored.</li> <li>• Equipment/clothing lists sent to groups.</li> <li>• Individuals' kit checked before departure to ensure adequate protective clothing.</li> <li>• Suitable emergency equipment carried</li> </ul>		<p>Shorten walk if appropriate or organise alternative activity.</p>	
<p><b>Illness.</b></p>	<ul style="list-style-type: none"> <li>• Information about existing medical conditions known by staff.</li> </ul>		<p>Ensure staff or individuals are carrying appropriate inhaler, adrenalin auto injector etc.</p>	
<p><b>Inappropriate behaviour.</b></p>	<ul style="list-style-type: none"> <li>• Group briefing and management.</li> <li>• Use of 'Sin Bin' facility or suspension of activity.</li> </ul>			
<p><b>Safeguarding.</b></p>	<ul style="list-style-type: none"> <li>• Group briefing and management.</li> <li>• Staff vigilance.</li> <li>• 'Regrouping' signal e.g.; whistle.</li> </ul>		<p>Identification of waymarkers or suitable features to walk to and wait.</p>	
<p><b>Animals.</b></p>	<ul style="list-style-type: none"> <li>• Leaders' awareness of animals in fields and appropriate action to take.</li> </ul>		<p>Particular care to be taken when cows have young. Avoid field if possible or muster group to walk as tight unit.</p>	
<p><b>Drowning.</b></p>	<ul style="list-style-type: none"> <li>• Leaders' awareness of any water hazards along route.</li> <li>• Group briefing prior to setting out.</li> <li>• Additional measures may need to be</li> </ul>			

**Additional potential hazards associated with a person's disability**

taken to enable visitors with a disability to access and engage with the activity.

- A discussion with the participant along with visiting staff/carers should be had to decide on the most appropriate way to engage with the walk.
- Planned routes may need to be more accessible in their nature
- Additional staff may be required.
- Additional time may need to be factored in.
- Handling belts or other methods may be used to assist less ambulant users
- Less mobile visitors may be more sensitive to environmental conditions and need closer supervision